CRP SPL-XVI

इंस्टीट्यूट ऑफ बैंकिंग पर्सोनेल सिलेक्शन®

(भारतीय रिजर्व बैंक, केंद्रीय वित्तीय संस्थाओं व सार्वजनिक क्षेत्र के बैंकों द्वारा स्थापित एक स्वायत्त संस्था)

INSTITUTE OF BANKING PERSONNEL SELECTION

(An autonomous body set up by Reserve Bank of India, Central Financial Institutions and Public Sector Banks)

IBPS
प्रज्ञाविभावनम्

असेसमेंट में, हम पर भरोसा रखता है भारत

In assessment, India trusts us

INFORMATION HANDOUT

ONLINE MAIN EXAMINATION FOR RECRUITMENT OF SPECIALIST OFFICERS IN PARTICIPATING PUBLIC SECTOR BANKS

(01.11.2026)

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INTRODUCTION

- This booklet contains detailed information pertaining to various aspects of the online examination you are going to take and important instructions about related matters. **The assessment will be done online; hence you should carefully read instructions regarding the method of indicating answers.** You are advised to study this booklet carefully as it will help you in preparing for the examination.
- Before appearing for the online examination you should strictly ensure yourself that you fulfill the eligibility criteria stipulated in the notification in all respects.
- Please note that since this is a competitive examination, mere passing is not adequate. You have to obtain a high rank in the order of merit to get eligibility for future selection process. You should, therefore, put in best efforts in the examination.

Online Main Examination:

Online Main Examination for the post of will consist of Objective and Descriptive Test. Both the Objective and Descriptive Tests will be conducted online. Candidates will have to answer Descriptive Test by typing on the computer. Immediately after completion of Objective Test, Descriptive Test will be administered.

For the Post of IT Officer, Agriculture Field Officer, HR/Personnel Officer and Marketing Officer.

Sr. No.	Name of Tests	No. of Questions	Maximum Marks	Medium of Exam	Duration
1	English Language	30	30	English	25 minutes
2	Reasoning	40	40	English and Hindi	35 minutes
3	Quantitative Aptitude	30	30	English and Hindi	25 minutes
4.	Professional Knowledge (Objective)	50	100	English and Hindi	40 minutes
	Total	**150**	**200**		**125 minutes**
5.	Descriptive Paper (Essay and Comprehension)	2	25	English	30 minutes
	Total		**225**		**155 minutes**

For the Post of Rajbhasha Adhikari

Sr. No.	Name of Tests	No. of Questions	Maximum Marks	Medium of Exam	Duration
1	English Language	30	30	English	25 minutes
2	Reasoning	40	40	English and Hindi	35 minutes
3	General Awareness with Special Reference to Banking Industry	30	30	English and Hindi	20 minutes
4.	Professional Knowledge (Objective)	50	100	English and Hindi	45 minutes
	Total	**150**	**200**		**125 minutes**
5.	Professional Knowledge (Descriptive Paper)	2	25	English and Hindi	30 minutes
	Total		**225**		**155 minutes**

For Hindi Typing in Descriptive Paper, Candidate should have knowledge of the following keyboard layouts.

(1) Inscript

(2) Remington (GAIL)

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For the Post of Law Officer:

Sr. No.	Name of Tests	No. of Questions	Maximum Marks	Medium of Exam	Duration
1	English Language	30	30	English	25 minutes
2	Reasoning	40	40	English and Hindi	35 minutes
3	General Awareness with Special Reference to Banking Industry	30	30	English and Hindi	20 minutes
4.	Professional Knowledge (Objective)	50	100	English and Hindi	45 minutes
	Total	**150**	**200**		**125 minutes**
5.	Descriptive Paper (Essay and Comprehension)	2	25	English	30 minutes
	Total		**225**		**155 minutes**

NOTE : In the Main examination, all tests except Professional Knowledge will be qualifying in nature and merit listing will be done on the basis of candidates' scores in test of Professional Knowledge.

There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate one-fourth or 0.25 of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question.

SAMPLE QUESTION

Below are given some sample questions for each of these tests. The type of questions are only illustrative and not exhaustive. In actual test you may find questions on some or all these types and also questions on the type not mentioned here.

ENGLISH LANGUAGE

This is a test to see how well you know English. Your English language ability would be tested through questions on grammar, vocabulary, sentence completion, synonyms, antonyms, comprehension of a passage, etc. Study and answer the sample questions given below :

Directions : Pick out the most appropriate word from amongst the words given below each sentence to complete it meaningfully.

Q.1. He quickly glanced ..... the book to find what it said about the Indian economy.
(1) at (2) through (3) in (4) to (5) over

The correct answer is "through" which is answer No. 2.

Q.2. The counsel urged the court to ..... down the obnoxious law.
(1) enact (2) enforce (3) cancel (4) strike (5) declare

Q.3. The local official ..... the Minister of the situation.
(1) explained (2) warned (3) apprised (4) told (5) intimated

Directions : Read each sentence to find out whether there is any grammatical error in it. The error, if any, will be in one part of the sentence. The number of that part of the sentence is your answer. If there is no error, the answer is (5).

Q.4. I am twenty / two years old / when I first / joined the bank. No error
(1) (2) (3) (4) (5)

The error is in (1). Therefore the answer is '1'.

Q.5. To the Hindus / the Ganga is / holier than / any other river. No error
(1) (2) (3) (4) (5)

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In this question, there is no error; therefore the right answer to this question is '5'.

Q.6. Of all the teachers / in our school / our class teacher / were very strict. No error
(1) (2) (3) (4) (5)

Directions : In each of the following questions, select from amongst the five alternatives, the word nearest in meaning to the word given in capitals.

Q.7. LETHAL
(1) light (2) dangerous (3) deadly (4) cruel (5) thoughtless

Q.8. CENTENARY
(1) a guard (2) a hundred years (3) a very old man (4) hundred runs (5) hundredth anniversary

Q.9. TRIUMPH
(1) conquer (2) smash (3) earn (4) brave (5) capture

Directions : In each of the following questions, select from amongst the five alternatives, the word most opposite in meaning of the word given in capitals.

Q.10. LIVELY
(1) imple (2) weak (3) dull (4) angry (5) moron

Q.11. INADVERTENT
(1) adequate (2) available (3) sluggish (4) negligent (5) intentional

Q.12. INEPT
(1) accurate (2) skilful (3) sensible (4) artistic (5) apt

In addition, there will be questions based on passage, to test your comprehension.

REASONING

This is a test to see how well you can think and also to judge your aptitude/ knowledge for working with computer. It contains questions of various kinds. Here are some sample questions.

Directions : In each of the following questions, there are five letter groups or words in each question. Four of these letter groups or words are alike in some way, while one is different. Find the one which is different.

Q.1. (1) black (2) red (3) green (4) paint (5) yellow

Of the five, 'black, 'red', 'green' and 'yellow' form a group as they are names of colours. 'paint' is not the name of a colour. Therefore, (4) is the answer.

Now try to solve the following questions.

Q.2. (1) BC (2) MN (3) PQ (4) XZ (5) ST

Q.3. (1) Mango (2) Apple (3) Orange (4) Guava (5) Rose

Directions : In each of the following questions, there is a question mark in which only one of the five alternatives given under the question satisfies the same relationship as is found between the two terms to the left of the sign :: given in the question. Find the correct answer.

Q.4. Foot : man : : hoof : ?
(1) leg (2) dog (3) horse (4) boy (5) shoe

In the above example, 'hoof' has the same relationship with 'horse' as 'foot' has to 'man'. Hence the answer is (3).

Now study to solve the following questions.

Q.5. Day : Night : : Kind : ?
(1) Dark (2) Bright (3) Cruel (4) Generous (5) Gratitude

Q.6. Hut : Mansion : : Rabbit : ?
(1) Hole (2) Carrot (3) Elephant (4) Small (5) Rat

Now try the following questions.

Q.7. If the letters in the word TOPS can be rearranged to form a meaningful word beginning with O, the last letter of that word is your answer. If more than one such word can be formed, M is the answer and if no such word can be formed, X is the answer.
(1) T (2) P (3) M (4) S (5) X

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Q.8. 'Some leaders are dishonest. Satyapriya is a leader.' Which of the following inferences definitely follows from these statements ?
(1) Satyapriya is honest (2) Satyapriya is dishonest
(3) Some leaders are honest (4) Leaders are generally dishonest
(5) Satyapriya is sometimes dishonest

Q.9. If 'A " B' means 'add B to A', 'A ' B' means 'subtract B from A', 'A # B' means 'divide A by B' and 'A ✶ B' means 'multiply A by B; which of the following gives the average sales of two days where S_1 and S_2 are the sales of the first and the second day respectively ?
(1) $(S_1$ ' $S_2) \# 2$ (2) $2 \# (S_1$ " $S_2)$ (3) $(S_1$ " $S_2 \# 2)$
(4) $(S_1 \ast S_2) \# (S_1$ " $S_2)$ (5) Other than those given as options

Q.10. Every person above eighteen years of age who is registered as a voter, can vote. To find out whether Madhu, who was born twenty years ago, can vote, which of the following further information is needed ?
(I) Madhu's date of birth (II) Whether Madhu is registered as a voter
(1) Only I (2) Only II (3) Either I or II
(4) Neither I nor II (5) Both I and II

QUANTITATIVE APTITUDE

This test is designed to measure how fast and accurate you are in dealing with numbers, viz. computation, quantitative reasoning, interpretation of tables and graphs etc.

Q.1-3. Study the following table carefully and answer the questions given below _____

Distribution of 1000 candidates as regards their marks in written examination out of 300 and interview out of 100 in a selection examination

Written Examination Marks	INTERVIEW MARKS					
	Below 30	30-39	40-49	50-59	60-69	70 & above
260 & above	8	18	26	18	26	4
210 to 259	5	4	30	22	10	9
160 to 209	16	10	45	56	18	9
110 to 159	28	42	100	190	15	5
60 to 109	35	115	20	8	7	5
Below 60	32	32	20	4	6	2

Q.1. How many candidates did obtain more than 69 percent marks and above in both written examination and interview ?
(1) 22 (2) 49 (3) 13 (4) 9 (5) Other than those given as options

Q.2. If approximately 325 candidates were to be qualified in the written examination, what should be the percentage of the qualifying marks ?
(1) above 20 (2) above 70 (3) above 36 (4) above 63 (5) Other than those given as options

Q.3. About 42 percent of the candidates fall in which of the following ranges of the interview marks ?
(1) 110-159 (2) 110 & below (3) 50 to 70 (4) 50 & above (5) Other than those given as options

Some of the questions may require arithmetical reasoning. For example :

Q.4. At 10 paise each, how many paise will 6 lemons cost ?
(1) 6 (2) 10 (3) 60 (4) 610 (5) Other than those given as options

Q.5. Which of the following can be exact multiple of 4 ?
(1) 27114 (2) 58204 (3) 48402 (4) 32286 (5) Other than those given as options

Q.6. If the profit made by selling a pen for Rs.10 is as much as its cost, what is the cost price of the pen ?
(1) Rs.3/- (2) Rs.5/- (3) Rs.10/- (4) Rs.20/- (5) Other than those given as options

Also, there may be some questions based on graphs and tables.

Q.7-9. Directions : Given below is a table showing percentages out of a total of 700 employees ranking six attributes that help promotion. Rank I is the highest. Study the table carefully and answer the questions that follow :

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Attribute	% of Employees Giving Different Ranks					
	I	II	III	IV	V	VI
Seniority	32	17	22	19	5	5
Perseverance	14	19	17	9	27	14
Efficiency	15	19	21	14	14	17
Intelligence	10	14	10	14	17	35
Honesty	24	17	7	9	27	16
Sociability	5	14	23	35	10	13

Q.7. Which attribute for promotion has received the highest rank ?
(1) Perseverance (2) Seniority (3) Honesty (4) Sociability (5) Efficiency

Notice the percentage for rank I given in the table. You observe that seniority is the attribute with the highest percentage. So your answer is "Seniority", which is answer No. (2).

Q.8. How many employees gave rank III to intelligence ?
(1) 119 (2) 98 (3) 77 (4) 70 (5) 10

Look at the intersection of the column giving percentage for rank III and the row giving percentage for intelligence. You find that 10 percent of the 700 employees have given rank III to this attribute. 10% of 700 is 70. So your answer should be (4).

Q.9. Which attribute is considered the least important for promotion ?
(1) Honesty (2) Intelligence (3) Perseverance (4) Efficiency (5) Sociability

Referring to the percentage for VI rank, you find that intelligence is the attribute which receives the highest percentage. In other words, a majority of people consider it as the least important and give it the last rank. Therefore your answer is (2).

GENERAL AWARENESS WITH SPECIAL REFERENCE TO THE BANKING INDUSTRY

This test is designed to measure your awareness about the past and present events, socio economic developments as well as awareness about developments in the Banking Industry etc.

Q.1. Which of the following financial institutions has introduced the 'Know Your Customer' guidelines for Banks ?
(1) IDBI (2) RBI (3) NABARD (4) SIDBI (5) Other than those given as options

Q.2. Which of the following sectors contributes the maximum in deciding the growth in income of the states in India ?
(1) Energy (2) Tourism (3) Service (4) Transport (5) Agriculture

Q.3. Headquarters of which of the following nationalised Banks is not situated in Maharashtra state ?
(1) Bank of Maharashtra (2) Central Bank of India (3) Bank of India
(4) Union Bank of India (5) Canara Bank

Q.4. Who among the following is the current Prime Minister of India ?
(1) Shri Amit Shah (2) Dr. Manmohan Singh (3) Mrs. Sonia Gandhi
(4) Shri Narendra Modi (5) Other than those given as options

PROFESSIONAL KNOWLEDGE

Questions in this test will be based on the area of specialization.

Law Officer

Q.1. After the balance sheet and the profit and loss account have been laid before an Annual General Meeting of a Company, the same has to be filed with the Registrar of Companies within _____ days of AGM.
(1) 60 (2) 45 (3) 30 (4) 20 (5) 15

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IT Officer

Q.1. Public data can be accessed —
(1) only from the base class itself
(2) both from the base class and from its derived classes
(3) cannot be accessed by any method
(4) only from derived classes
(5) Other than those given as options

Agricultural Field Officer

Q.1. Which of the following is a high tech, high value agricultural project ?
(1) Marine Fisheries
(2) Greenhouse
(3) Grape Cultivation
(4) Poultry Farming
(5) Other than those given as options

HR/Personnel Officer

Q.1. Which of the following provides employees with an accurate view of their performance from Superiors, Peers, Subordinates and Customers ?
(1) Management By Objectives
(2) Job Engineering
(3) 360 Degree Appraisal
(4) Mentoring
(5) Other than those given as options

Marketing Officer

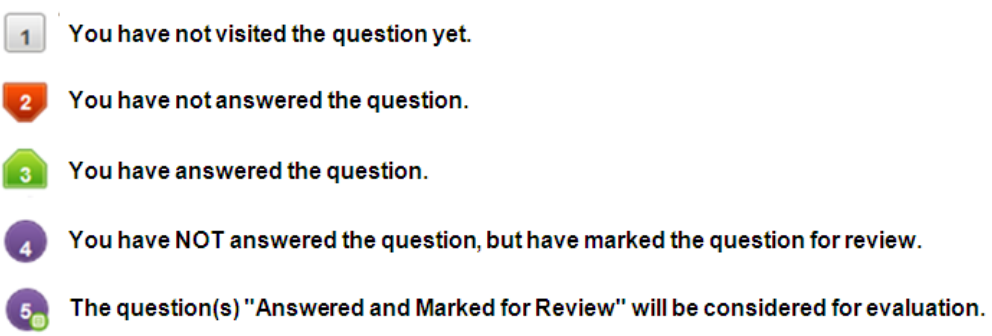
Q.1. Brand Image refers to _____
(1) attributes of a product
(2) customer's perceptions of a brand
(3) market orientation of a product
(4) attributes of a product and customer's perceptions of a brand
(5) Other than those given as options

Rajbhasha Adhikari

प्र.1. राजभाषा के संबंध में राष्ट्रपति की ओर से प्रथम आदेश किस सन् में जारी किया गया था ?
(1) 1952 (2) 1948 (3) 1947 (4) 1962 (5) दिए गए विकल्पों को छोड़कर अन्य

DETAILS OF THE ONLINE EXAMINATION PATTERN

1. Total duration of examination is 155 minutes. [20 minutes compensatory time for every 60 minutes (1 hour) of the examination time for candidates eligible for compensatory time.]
2. The clock will be set at the server. The countdown timer in the top right corner of screen will display the remaining time available for you to complete the examination. When the timer reaches zero, the examination will end by itself. You will not be required to end or submit your examination.
3. The Question Palette displayed on the right side of screen will show the status of each question using one of the following symbols :



The Marked for Review status for a question simply indicates that you would like to look at that question again. *If a question is answered and Marked for Review, your answer for that question will be considered in the evaluation.*

4. You can click on the ">" arrow which appears to the left of question palette to collapse the question palette thereby maximizing the question window. To view the question palette again, you can click on "<" which appears on the right side of question window.

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5. You can click on your “Profile” image on top right corner of your screen to change the language during the exam for entire question paper. On clicking of Profile image you will get a drop-down to change the question content to the desired language.

6. You can click on  to navigate to the bottom and  to navigate to the top of the question area, without scrolling.

Navigating to a Question :

7. To answer a question, do the following:
   a. Click on the question number in the Question Palette at the right of your screen to go to that numbered question directly. Note that using this option does NOT save your answer to the current question.
   b. Click on **Save & Next** to save your answer for the current question and then go to the next question.
   c. Click on **Mark for Review & Next** to save your answer for the current question, mark it for review, and then go to the next question.

Answering a Question :

8. Procedure for answering a multiple choice type question:
   a. To select your answer, click on the button of one of the options
   b. To deselect your chosen answer, click on the button of the chosen option again or click on the **Clear Response** button
   c. To change your chosen answer, click on the button of another option
   d. To save your answer, you MUST click on the **Save & Next** button
   e. To mark the question for review, click on the **Mark for Review & Next** button. *If an answer is selected for a question that is Marked for Review, that answer will be considered in the evaluation.*
9. To change your answer to a question that has already been answered, first select that question for answering and then follow the procedure for answering that type of question.
10. Note that ONLY Questions for which answers are saved or marked for review after answering will be considered for evaluation.

Navigating through sections :

11. Sections in this question paper are displayed on the top bar of the screen. The section you are currently viewing is highlighted.
12. You can shuffle between questions of a particular test as per your convenience only during the time stipulated for each test.
13. Candidate can view the corresponding section summary as part of the legend that appears in every section above the question palette.

Submitting the exam :

14. After the expiry of time the candidates will not be able to attempt any question or check their answers. On completion of test time, answers of the candidates would be saved automatically by the computer system even if they have not clicked the “Submit” button.
15. Please note :
    a) Candidates will not be allowed to “finally submit” unless they have exhausted the actual test time of the examination.
    b) Under no circumstances should a candidate click on any of the ‘keyboard keys’ during the test once the exam starts as this will lock the exam.

DETAILS ABOUT DESCRIPTIVE PAPER

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1. Immediately after online objective test, Descriptive Paper will be administered online.
2. Candidates will have to answer Descriptive Paper by typing on the computer.
3. Candidates are allowed to use key board to type their answer.
4. Spellcheck facility will not be available for candidates.
5. Candidates can submit their answer paper only after completion of test time i.e. 30 minutes only.

GENERAL INSTRUCTIONS

(1) **Please note that those candidates who have been debarred from appearing in CRP Examination for specified periods in terms of communication made to that effect by IBPS may act accordingly.**

(2) Please note date, reporting time and venue address of the examination given in the call letter.

(3) You may visit the venue one day before the Online Examination(s) to confirm the location so that you are able to report **on time** on the day of the examination. Late comers will not be allowed.

(4) **You need to paste your photograph on the space provided in the call letter. Candidates reporting without photograph pasted on the call letter will not be allowed to appear for the exam.**

(5) The candidates are advised to possess/acquire valid Aadhaar Card for the CRP process. IBPS/Participating Banks would also conduct online Aadhaar verification of the candidates/scribes at different stages of the selection process. Candidates / Scribes are required to carry Aadhaar Card to facilitate biometric authentication during examination.

(6) You must carefully follow the instructions of the Test Administrator and Bank Representative at the examination venue. If you violate the instructions, you will be disqualified and will be asked to leave the examination venue.

(7) No use of calculators (separate or with watch), books, note books or written notes, cell phones (with or without camera facility), or any other electronic device or devices with screen freeze or storage facilities etc. will be allowed during the examination.

(8) **You must bring the call letter of Online Main Examination along with authenticated /stamped Call letter of Online Preliminary examination and authenticated/stamped photocopy of (currently valid) photo identity proof** (such as PAN Card/ Passport/Permanent Driving License/Voter's Card with photograph/Bank Passbook with photograph/Photo Identity proof issued by a Gazetted Officer or People's Representative on official letterhead/Identity Card issued by a recognised College or University/Aadhaar card/E-Aadhaar card with a photograph/ Employee ID/ Bar Council ID Card with photograph). **Original photo identity proof is also to be brought**. Please note that your name as appearing on the call letter (provided by you in the application form) should exactly match the name as appearing on the photo identity proof. If there is any mismatch between the name indicated in the Call Letter and Photo Identity Proof, you will not be allowed to appear for the examination. Female candidates who have changed first/last/middle name post marriage must take special note of this. If there is any mismatch between the name indicated in the Call Letter and Photo Identity Proof, you will not be allowed to appear for the examination. In case of candidates who have changed their name will be allowed only if they produce original Gazette notification/their original marriage certificate/affidavit in original. Photo ID should be valid as on the day of the examination.

- Ration Card and Learner's Driving License will NOT be accepted as valid ID proof.
- In case of candidates who have changed their name will be allowed only if they produce original Gazette notification/their original marriage certificate/ affidavit in original.
- Signature in CAPITAL LETTERS will not be accepted.

(9) The candidates are advised to possess/acquire valid Aadhaar Card for the CRP process. IBPS/Participating Banks would also conduct online Aadhaar verification of the candidates/scribes at different stages of the selection process.

(10) Do not leave your seat unless you are allowed.

(11) The candidate may visit official IBPS website and practice the mock link provided for Online Main examination.

(12) Travelling Allowance not admissible. No travelling allowance or other expenses in connection with the examination will be paid.

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(13) Any candidate found resorting to any unfair means or malpractice or any misconduct while appearing at the examination including giving/receiving help to/from any candidate during the test will be disqualified and may be debarred either permanently or for specified periods from CRP examinations conducted by IBPS. The candidate should be vigilant to ensure that no other candidate is able to copy from his/her answers. IBPS would be analysing the responses (answers) as well as logs of individual candidates with other candidates to detect patterns of similarity of right and wrong answers or other unusual patterns. If in the analytical procedure adopted by IBPS in this regard, it is inferred/concluded that the responses have been shared and scores obtained are not genuine/valid, IBPS reserves right to cancel the candidature of the concerned candidates without any notice. **IBPS will be analysing candidate data in order to identify cases of impersonation/ use of unfair means including, multiple registration using different data, etc. to ensure integrity of Examination.**

(14) You should bring with you a ball-point pen. Sheets of paper will be provided which can be used for rough work or taking down the question number you would like to review at the end of the test before submitting your answers. After the exam is over you MUST handover these sheets of paper to the invigilator before leaving the venue. You must write your Registration Number, Roll No., Name & date of exam on the rough sheets.

(15) The possibility of occurrence of some problem in the administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in test. Conduct of a re-examination is at the absolute discretion of IBPS. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.

(16) Anyone found to be disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means verbal or written, electronic or mechanical or taking away the papers supplied in the examination hall or found to be in unauthorised possession of test content is likely to be prosecuted.

(17) Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the common recruitment process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect. Clarifications / decisions given / to be given by the Director, IBPS, regarding Common Recruitment process for Recruitment of Specialist Officers in Participating Public Sector Banks (CRP SPL-XVI) shall be final and binding.

In case a candidate has a twin/triplet/quadruplet brother/sister, such information was required to be mandatorily provided in the application form under Twin/Triplet/Quadruplet Status. Non-disclosure of this information in the application form will be treated as suppressing of material information in terms of clause O (I) (1) (xii) of the notification. Instances of providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the Common Recruitment Process in the future.

(18) IBPS reserves the right to introduce additional steps in the examination process to safeguard and maintain the integrity of the examination.

(19) Candidates who are eligible and have applied for availing the services of a scribe have to fill in the online scribe declaration form. The link for filling online scribe declaration form has been provided in the exam intimation email sent to eligible candidates on their registered email ID. The link is also available on official IBPS website www.ibps.in. After filling the online declaration form, candidates have to download it and bring a print out of it on the day of examination.

(20) For candidates availing scribe in accordance with OM - F. No. 29-6/2019-DD-III dated 10.08.2022, shall be allowed scribe facility subject to production of a certificate at the time of online examination to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/her behalf from competent medical authority of a Government healthcare institution as per proforma attached as Appendix I in the Notification for CRP SPL-XVI. Also, the qualification of the scribe should be one step below the qualification of the candidates taking examination. Letter of undertaking as per Appendix II should be submitted by such candidates at the time of examination. Such candidates shall not be allowed to appear for the examination without the specified medical certificate as per Appendix I and Appendix II of the said Notification.

(21) The scribe arranged by the candidate should <u>not</u> be a candidate himself/herself for the online examination under (CRP SPL-XVI). If violation of the above is detected at any stage of the selection process, candidature for CRP of both the candidate and the scribe will be cancelled.

(22) The scribe can act as scribe only for one candidate for CRP SPL-XVI process. If violation of the same is detected at any stage of the selection process, Candidature of the candidates for CRP will be cancelled and scribe shall be debarred from future CRP examination.

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(23) Please ensure that the scribe that you select should not have appeared as a scribe with a candidate who was debarred in CRP Examinations. The scribe also should not have appeared as a candidate who was debarred in CRP Examinations.

(24) **Candidates who are eligible and have applied for availing the services of a scribe have to fill in the online scribe declaration form. The link for filling online scribe declaration form has been provided in the exam intimation email sent to eligible candidates on their registered email ID. The link is also available on official IBPS website www.ibps.in. After filling the online declaration form, candidates have to download it and bring a print out of it on the day of examination. In the online scribe form, along with the scribe details, the candidate has to mandatorily upload the class 10th SSC/ SSLC/ 10th standard/ 12th/Degree or equivalent certificate of the scribe. On the day of the examination, the scribe is required to bring the original class 10th SSC/ SSLC/ 10th standard/ 12th/Degree or equivalent certificate for verification. On the day of examination, the candidates must carry their UDID cards/Disability Certificates.**

(25) **During the exam, at any stage, if it is found that scribe is independently answering the questions, or prompting answers in any direct / indirect manner, the exam session will be terminated and candidate's candidature will be cancelled. The candidature of such candidates using the services of a scribe will also be cancelled if it is reported after the examination by the test administrator personnel that the scribe independently answered the questions or prompted the answer in any direct/indirect manner. In such cases, the candidate and the scribe may also be debarred either permanently or for specified periods from all CRP examinations. IBPS reserves the right to share the list of debarred candidates/scribes to other Recruiting agencies for their information.**

(26) **Candidates are advised to take note of "The Public Examinations (Prevention of Unfair Means) Act, 2024" & amendments made in 2026 and Rules framed therein**.

(27) In case a candidate wishes to report an issue in any question, an additional facility "Report Question" option (button) onscreen will be available in the examination.

(28) Following items are NOT allowed inside the examination centre:
(a) Any stationery item like textual material (printed or written), bits of papers, Geometry/Pencil Box, Plastic Pouch, Calculator, Scale, Writing Pad, Pen Drives, Log Table, Electronic Pen/Scanner etc.
(b) Any communication device like Mobile Phone, Bluetooth, Earphones, Microphone, Pager, Health Band etc.
(c) Other items like Goggles, Handbags, Hair-pin, Hair-band, Belt, Cap, etc.
(d) All ornament like Ring, Earrings, Nose-pin, Chain/Necklace, Pendants, Badge, brooch etc. should be thoroughly checked.
(e) Any watch/Wrist Watch, Camera, devices with screen freeze or storage facilities etc.
(f) Any metallic item
(g) Any eatable item opened or packed, water bottle etc.
(h) Any other item which could be used for unfair means for hiding communication devices like camera, blue tooth devices etc.

(29) At the time of examination (Preliminary/ Main) and interview or in a subsequent selection procedure, if a candidate is (or has been) found engaged in:

(i) using unfair means or
(ii) impersonating or procuring impersonation by any person or
(iii) misbehaving in the examination/ interview hall or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form (body marking, notes etc.) or by any means, verbal or written, electronically or mechanically for any purpose or
(iv) resorting to any irregular or improper means in connection with his/ her candidature or
(v) obtaining support for his/ her candidature by unfair means, or
(vi) carrying mobile phones or similar electronic devices of communication in the examination/ interview hall or devices with screen freeze or storage facility etc. or
(vii) Obstructing the conduct of examination / damaging the infrastructure, instigating other candidates not to take the examination.
(viii) Inviting unauthorized persons to the examination centre for engaging in argument with exam functionaries / obstructing the examination procedures.
(ix) Taking snapshots making video of examination / question paper related material, etc.
(x) misbehaving with the exam invigilators and exam officials during / before / after the examination.
(xi) leaving the examination venue / lab without permission during the examination.

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(xii) furnishing any particulars that are false, tampered with or fabricated and suppress any material information while submitting online application form.

(xiii) Found exchanging/swapping his / her seat with another candidate or found appearing for the exam from a different seat (not allotted to him / her),shall be liable:

(a) to be subjected to criminal prosecution

(b) to be disqualified from the examination for which he/ she is a candidate

(c) to be debarred either permanently or for specified periods from any examination conducted by IBPS

(d) for termination of service, if he/ she has already joined the Participating Public Sector Bank.

(30) Rough sheet(s) kept at each candidate desk will be used by candidate. You have to write your Roll Number, Registration Number, Name and date of examination on each of the rough sheet used by you.

(31) **Candidate must submit the following documents before leaving Lab/Venue:**

- **Call letter (Preliminary and Mains Examination)**
- **Photocopy of photo ID proof**
- **Rough Sheets**
- **Scribe Declaration (if applicable)**
- **Appendix I and II (if applicable)**

BIOMETRIC DATA CAPTURE

Photograph and Biometric data (Right thumb impression or otherwise) will be captured and Aadhaar verification will be done at the examination venue. The photo captured will be matched with the photo uploaded/ captured live by the candidate in the application. You must NOT change your appearance from the photo captured live/ uploaded by you.

With regards to the biometric data capture, please note the following:

(a) If fingers are coated (stamped ink/mehndi/coloured...etc.), ensure to thoroughly wash them so that coating is completely removed before the exam day.

(b) If fingers are dirty or dusty, ensure to wash them and dry them before the finger print (biometric) is captured.

(c) Ensure fingers of both hands are dry. If fingers are moist, wipe each finger to dry them.

(d) If the primary finger (Right thumb) to be captured is injured/damaged, immediately notify the concerned authority in the test centre.

In such cases impression of other fingers, toes etc. may be captured.

Decision of the Biometric verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates.

WISH YOU GOOD LUCK!

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